



## HONG KONG PRIVATE LIMITED COMPANY

### DIRECTOR NOMINEE & SHAREHOLDER NOMINEE

For company incorporation in Hong Kong, you will need to register at least one individual Director and one Shareholder who can be the same individual entrepreneur. Identity of Director(s) and Shareholder(s) will be registered on Companies Registry Public Registers.

#### WHAT IS A NOMINEE DIRECTOR?

Using an individual Nominee Director will keep your director's identity completely confidential, allowing you to not record your personal informations (name, address, passport number, etc.) on Public Registers. Using Nominee Director service strengthens your privacy and prevent disclosure of your personal informations within your structure. Control of your business activities, bank accounts, and other managerial endeavours are still entitled to you only and will never be hindered by Nominee whose role is restricted to protect your Identity disclosure.

#### WHAT IS A POWER OF ATTORNEY?

Rights to your company will be protected by a Nominee Service Agreement and a Power Of Attorney. This certifies your full management of the company while the Nominee Director only represents you on Public Registers.

All actions made by the Nominee Director will be under this contract until it expires, upon which all rights to have your details published on Public registers revert solely back to you.

**Beneficial Owner of POA will assume solely full and all responsibilities of company's management.**

#### NON EXHAUSTIVE LIST OF ACTIVITIES WE DO NOT PROVIDE NOMINEE SERVICES

- Broker Dealers
- Mutual and Hedge Funds, Trusts
- E-commerce, drop-shipping
- Security Exchanges
- Futures trading
- Financials services requiring license
- Gambling (casino, lottery,...)
- Weapons/Arms Dealing
- Food supplement(s) / complement(s)
- MSBs (Money Service Businesses)
- Churches and Charities
- Shipping Industry
- Get-rich-quick programmes, ...
- Insurance companies and brokers, Online casinos, ...
- Businesses Alternative payment systems (E-pay...)
- Adult content Websites, Pornography
- Selling fake diplomas
- Crypto-currencies, Pass through transactions
- BGs, SBLCs, MTNs, financial instruments
- Commodity trading (petroleum, diamonds, metals)
- Affiliate marketing (SEO, PPC, CPA, CPL, CPC...)
- Precious Metals
- New Zealand PSPs, US/Canada Corporations
- Government related kickbacks, payouts, affiliates etc
- Banking
- Pharmaceuticals, drugs prescription

## OPENING CORPORATE BANK ACCOUNT HONG KONG

The Nominee Director can not open by himself or remotely for beneficial owner any corporate bank account in Hong Kong. **Never will Nominee Director open Bank account as Beneficial Owner for you and give you corresponding banking tools.**

Opening Corporate Bank Account in Hong Kong requires all Director(s), Shareholder(s) holding 10% or more shares and **Beneficial Owner(s)** to be present with Nominee (no signing rights on account) at corporate bank account appointment in Hong Kong.

PRESENCE TO CORPORATE BANK ACCOUNT OPENING	US\$	HK\$
Presence to any corporate bank account opening of your choice in Hong Kong (must be booked 3 weeks: 21 days in advance); fee/appointment.	2,000	15,400
Presence to any corporate bank account opening of your choice in Singapore (must be booked 3 weeks: 21 days in advance); fee/appointment.	3,000	23,100

## INDIVIDUAL NOMINEE DIRECTOR SERVICES OFFERS

Individual Nominee Director fee is invoiced depending amount of Company turn over & profits stated in yearly accounting, audit and Profits Tax return form.

Basic fee is first invoiced.

Final fee is invoiced when Company turn over & profits is transmitted by Auditor and should be settled within 7 days from final invoice settlement request.

Individual Director Nominee Service include:

- Individual Director Nominee Service to keep Identity privacy on Public Registers;
- Review and Signature of Yearly accounting and Audit report if no issue(s).

INDIVIDUAL NOMINEE DIRECTOR SERVICES FEES	US\$	HK\$
Guaranty deposit is requested for each Nominee Service provided.	10,000	77,000
Company turn over & profits < HKD 20,000,000. (Bronze)	36,312	279,600*
Company turn over & profits > HKD 20,000,000 < HKD 30,000,000. (Silver)	48,000	369,600*
Company turn over & profits > HKD 30,000,000 < HKD 50,000,000. (Gold)	60,000	462,000*
Company turn over & profits > HKD 50,000,000 : fee + 0,4% on profits (Platinum)	60,000 + 0,4%	462,000* + 0,4%
Full Nominee service, no hidden Director Beneficial Owner. (Diamond)	150,000 + 0,4%	1,155,200 + 0,4%
Contract signature on behalf of company's UBO (real hidden Director)	12,000	92,400

\*Individual Nominee Director service is provided for registration purpose only and fee does not include any administrative service fee for carrying out duties of the real individual Nominee Director.

### WHAT IS A NOMINEE SHAREHOLDER?

A Nominee Shareholder would represent a Shareholder of the company and will be used for security reasons to protect the personal information of the actual Shareholder.

A contracted Nominee Shareholder will disclose the necessary information such as ID and passport numbers without you having to share what you don't want to.

### WHAT IS A DECLARATION OF TRUST?

Contracting a Nominee Shareholder requires you to protect your rights to your shares with Nominee Shareholder issuing a Declaration of Trust free of loopholes to you that certifies your full ownership of your shares while the nominee represents you.

INDIVIDUAL NOMINEE SHAREHOLDER SERVICES	US\$	HK\$
Individual Nominee Shareholder* Start-up offer service 1 year + Declaration of Trust + annual company general meeting	6,000	46,200
Individual Nominee Shareholder* Basic offer service 1 year + Declaration of Trust + annual company general meeting per Shareholder	12,000	92,400
Declaration of Trust	400	3,080
Preparation of minutes of general meeting of shareholders	150	1,155
Nominee Service charging on job basis (Execution of any duty / hour)	300	2,310
Attendance of meeting out of our office in Hong Kong (3 hours)	1,000	7,700

\*Nominee Shareholder service is provided for registration purpose only and the charge does not include any administrative service fee for carrying out the duty of Nominee Shareholder.

### NOMINEE SERVICES REQUIRED DOCUMENTS

1. Copy of passport (or Hong Kong Identity Card if any) and residential addresses proof of all shareholders. We only provide individual Nominee Shareholder services to individual.
2. Copy of passport (or HKID if any) and residential addresses proof of all directors.
3. Copy of Certificate of Incorporation (CI), Business Registration Certificate (BRC), AA and NNC1.
4. Copy of last Annual Return (NAR1) and last audit report for existing company.
5. Transfer documents from actual service provider (if any).

### PAYMENT INFORMATIONS (Sender should pay all bank wire transfer fees)

Account Name: **PENA LIMITED**

Beneficiary Bank: **HSBC HONG KONG**

Beneficiary Bank address: **1 QUEEN'S ROAD CENTRAL, HONG KONG**

Beneficiary Bank Code: **004 (for local payment)**

Account number: **809643281838**

Bank Identifier Code (SWIFT Code): **HSBCHKHHHKH.**

Thanks to send a copy of payment receipt by e-mail at: [office@pena.hk](mailto:office@pena.hk).